



# SLS-NOIDA

## SYMBIOSIS LAW SCHOOL, NOIDA

### Symbiosis International University

(Established under section 3 of the UGC Act, 1956 vide notification No. F.9-12/2001-U3 Govt. of India)  
**Accredited by NAAC with 'A' grade**

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### APPLICATION FORM (FINANCIAL ASSISTANCE/SUPPORT)

<b>1</b>	<b>APPLICANT'S PROFILE</b>																					
	Name																					
	PRN No.																					
	Batch																					
	Semester/Division																					
	Date of Birth			Day				Month			Year											
	Correspondence Address																					
												City/Town				District						
												State				Pin Code						
	Contact Details																					
	Email																					
<b>2</b>	<b>DETAILS OF EVENT</b>																					
	Theme of the Event																					
	Date of the Event			Day				Month			Year											
	Level of the Event			National				International														
	Venue (City)																					
	Organizer																					
	Website address																					
<b>3</b>	<b>DETAILS OF PAPER</b>																					
	Title of the Research Paper <i>(Both hard and soft copies of the paper are required)</i>																					
	Name (First/Main Author)																					
	Mode (please tick one) <i>(Letter of Acceptance/Invitation should clearly indicate the mode)*</i>																					
				Presentation				Publication			Both											
	Whether the abstract/paper was published in Book of Abstracts/Proceedings/Journals of Conference etc.? <i>(Documentary evidence that abstract/paper will be published as an outcome of the conference)</i>																					
	Yes							No														
	*An email from organizer clarifying the mode of presentation, peer review and publication would also be acceptable.																					

<b>4</b>	<b>CO- AUTHOR'S PROFILE (If Any)</b>							
	Name							
	PRN No.		Batch					
	Semester		Division					
<b>5</b>	<b>FINANCIAL ASSISTANCE (Actual)</b>							
	<b>Particulars</b>		<b>Amount (Rs.)</b>		<b>Documents Required</b>			
	Travel (AC III Tier fare from origin to destination)				Ticket (Shortest Route)			
	Registration Fee (as per actual )				Receipt			
	Accommodation				Receipt			
	Total							
<b>6</b>	<b>DETAILS OF PREVIOUSLY AVAILED FINANCIAL ASSISTANCE (Current Semester)</b>							
	<b>Title of the Event</b>	<b>Form No.</b>	<b>Date of Event</b>					<b>Amount (Rs.)</b>
			<b>Day</b>	<b>Month</b>	<b>Year</b>			
<b>i.</b>								
<b>ii.</b>								
<b>iii.</b>								
<b>7</b>	<b>FINANCIAL ASSISTANCE PROVIDED BY OTHER SPONSORS (IF ANY)</b>							
	<b>Item</b>		<b>Amount (Rs.)</b>		<b>Sponsor</b>			
	Travel							
	Registration							
	Accommodation							
	Daily Allowance							
	Any Other							
	Total							
<b>8</b>	<b>UNDERTAKING BY THE APPLICANT</b>							
	<p>I hereby undertake and affirm that:</p> <ul style="list-style-type: none"> <li>The substance of the research paper being presented (as indicated above) is based on the original research conducted by me / us. In case any plagiarism is proved, apart from penalties imposed, I will refund entire amount of reimbursement.</li> <li>The above paper has not been presented before in any Conference/Workshop etc. and also has not been published elsewhere.</li> <li>All the information provided above is true to the best of my knowledge and belief. I shall solely be responsible for it and all the supporting documents submitted are authenticated.</li> </ul>							
	SIGNATURE OF THE APPLICANT (AUTHOR)					CO-AUTHOR		

9	<b>FINANCIAL ASSISTANCE APPROVED/SANCTIONED</b>			
	<b>Particulars</b>	<b>Amount (Rs.)</b>	<b>Documents Verified</b>	<b>Yes/No</b>
	Travel ( <i>AC III Tier fare from origin to destination</i> )		Ticket (Shortest Route)	
	Registration Fee ( <i>as per actual</i> )		Receipt	
	Accommodation		Receipt	
	Total			
<b>VERIFICATION BY THE ACCOUNTANT</b>				
I verify that all the entries made by the student in the request for Financial Support are true, complete and accurate to the best of my knowledge.				
Accountant				
10	<b>RECOMMENDATION BY THE HEAD-ADMINISTRATION (RESEARCH AND PUBLICATION)</b>			
I recommend that the request for Financial Support made by the student may be granted.				
Head – Administration Research and Publication Cell				
11	<b>APPROVAL BY THE DIRECTOR</b>			
I hereby approve the request for Financial Support made by the student.				
OFFICE STAMP		DIRECTOR		

### CHECK LIST OF ATTACHMENTS

Please ensure that relevant documents are attached with the Application Form.

		Yes	No
1.	Photocopy of the Approved Application (Paper Submission)		
2.	Registration Fee Receipts (Original)		
3.	Tickets (E-Tickets, Bus Tickets, Train Tickets Etc. In Original)		
4.	Lodging Receipt (Original)		
5.	Participation Certificate (Photocopy)		
6.	Schedule Of Event		
7.	Abstract Book/ Souvenir / copy of Publication of Paper		

### IMPORTANT

*The application must be submitted along with the above documents within three working days after the Conference, Seminar, and Symposium etc. Early submission of application is encouraged. The documents must be attached in above sequence and must be properly tagged. The application must be in proper stapled.*

**NOTE:** For Rules in details visit [www.curiosity.symlaw.edu.in](http://www.curiosity.symlaw.edu.in).